

Aotearoa New Zealand Tertiary Chaplains' Association (ANZTCA)

campuschaplains.org.nz

Minutes of the Annual General Meeting 2016 Wednesday 23rd – Thursday 24th November 2016 Rochester & Rutherford Halls, University of Canterbury

Present Ricky Waters, Peter Woodham, Adrian Whale, Paul Stock, Dianne Stock, Victoria Sibley-Bentley, Joshua 'Spanky' Moore, Andrew McKean, Suzanne McKay, Claire Hickling, Trevor Weavers, Greg Hughson, Jill Shaw, Lisa Stuart, Graham McFarlane, Mike Wright, Carolyn Kelly, Lyn Meinders, Glenda Hicks, Rebekah Jourdain, Paola Minehan

Apologies Linda Hope, Deborah Jong

Minute Secretary Peter Woodham

Meeting opened Wednesday at 4:55 pm.

Welcome & Opening Prayer	Ricky opened the meeting with a welcome, a reflection on Luke 18:35-42 (A blind beggar receives his sight) and with prayer.
'Code of Ethical Practice' 2015	The majority of COEP forms for 2015 had been received before the conference. A number were received on the day.
Attendance & Apologies	A list was circulated during the meeting to capture both attendance and apologies (see <i>above</i>). Chair moved that these lists be accepted. Agreed. It was further moved from the Chair that all attendees would have voting rights for this AGM. Passed.
Minutes of Previous Meeting	Motion that Minutes from the 2015 AGM at Ramsey House, Victoria University be received as a true and accurate record. <i>Moved:</i> Mike. <i>Seconded:</i> Paola. Agreed.

Matters Arising

A New Chaplaincy has been established at NorthTec with Adrian Whale appointed as Chaplain. Adrian is the 1st NorthTec chaplain for 10 years and the first ever associated with ANZTCA.

NMIT

Ricky:- No further progress. The trust has since been put into recess due to inactivity.

Bay of Plenty Polytechnic

Will be merged with Waiariki Institute of Technology (Rotorua) from 1st Jan 2017. There are possibilities in the new year. (Update – the new institution will be known as Toi Ohomai Institute of Technology).

ANZTCA Archives

No further progress.

ANZTCA Brief History

Motion to expand the proposed investigation for a History of ANZTCA to include Tertiary Chaplaincy in New Zealand.

Moved: Paul Stock.

Seconded: Glenda Hicks.

Passed.

Further discussion followed with Donald Philips and Lois Warburton from Otago and Kate Berkley from Auckland being mentioned as possible contacts.

The Chair moved that Mike and Greg follow up the names given.

Passed.

COEP and Te Tiriti o Waitangi

It was asked what advantage would be gained by embracing the Treaty in our constitution. One advantage was mentioned – that it would improve our standing with the institutions we serve. The discussion concluded with an encouragement for each chaplaincy board to include Māori content in their constitutions.

Web site

A motion was introduced that Spanky develop a website and train us in how to use it. A DIY Website builder/hosting service like Weebly was mentioned as a pragmatic solution to the time cost that would be incurred in rewriting the current one.

Moved: Andrew McKean.

Seconded: Paul Stock.

Passed.

	<p>Membership Directory Individual contacts have been removed from the publicly accessible directory. Directory options are still to be explored.</p>
Meeting Adjourned	23/11/2016 17:45.
Meeting Restarted	24/11/2016 09:00.
Other Matters	No other matters were tabled.
Correspondence	No correspondence was tabled.
2016 Reports	See Attached Reports
	<p>Having been circulated prior to the AGM, Ricky proposed that the Chair's Report be taken as read and received. Questions would be taken. <i>Moved:</i> Lynn Meinders. <i>Seconded:</i> Lisa Stuart. Agreed.</p>
Chair	<p>Ricky The attached reports form the basis of reports that have gone to ITCC and other groups connecting with the work of chaplaincy.</p>
International	<p>Greg There were 15 ANZTCA members present at the International Conference in Bendigo. This is the highest attendance from ANZTCA for any International conference to date. A sum of \$120 raised from Otago for the conference is being gifted to ANZTCA.</p> <p>Jill A letter has been received from IACHE requesting US\$250/yr be given by each association as a donation. England is likely to be the next location for the International Conference in 4 years' time. The chair noted it is on record that at the instigation of the movement there was a determination that there would be no charge for membership. Jill clarified that this sum was a request for donation. It was also reported that a sum of approximately \$500 being the excess from the 2016 conference was being held by the Australian body. Greg moved that the NZ\$120 raised by Otago be donated this year for 2017.</p>

	<p><i>Moved:</i> Greg Hughson. <i>Seconded:</i> Lynn Meinders. Passed.</p> <p>Some conversation ensued with the general feeling that US\$250/yr is not sustainable. TCMA did donate but are not sure this is sustainable either.</p> <p>The IACHE report was delivered. Chair moved a vote of thanks to Greg Hughson be recorded. Passed.</p>
Regional	<p>Southern: See attached.</p> <p>Central: See attached.</p> <p>Northern: See attached. Jill added that a new chaplaincy position at NorthTec has been filled by Adrian Whale</p> <p>Glenda moved all reports be received. <i>Moved:</i> Glenda Hicks. <i>Seconded:</i> Andrew McKean. Passed.</p>
Financial	<p>Chair moved: The 2015 accounts to 31st December 2015 be accepted and approved as tabled. <i>Seconded:</i> Andrew McKean. Passed.</p> <p>Mike moved: The 2016 interim accounts be received. <i>Moved:</i> Mike Wright. <i>Seconded:</i> Lisa Stuart. Passed.</p> <p>Discussion around costs for our representative to attend the IACHE planning meeting in two years. It was also mentioned that there had been a decline in membership of the association, one of the causes being that Roman Catholic support for Tertiary Chaplaincy is declining.</p> <p>Greg Hughson moved an expression of sincere thanks to Bill Mancer. Passed.</p>

	<p>The 2017 Budget was presented. See attached. Andrew McKean moved that the dates for the IACHE and ANZTCA Conference Scholarship contestable funds be amended from 2016 to 2017.</p> <p>General discussion around the importance of the ANZTCA and ITCC national bodies. ITCC intends to continue on a year by year basis. Funding models need to be continually explored.</p> <p>Mike moved that a formal vote of thanks be forwarded to ITCC for their financial support. <i>Moved:</i> Mike Wright. <i>Seconded:</i> Spanky Moore. Passed.</p> <p>Mike Wright moved the 2017 budget be accepted with an amendment to increase the Web site budget to \$400 and the adjustment of scholarship dates moved by Andrew. <i>Moved:</i> Mike Wright. <i>Seconded:</i> Greg Hughson. Passed.</p> <p>Chair moved that the 2017 conference review membership fees. Passed.</p> <p>Chair moved that all funds except for \$1000 be moved from the General to the Savings account so that we at least get the interest. Passed.</p> <p>There is a shortfall of \$1460 for the Uncover Gospel project due to a GST requirement imposed by a law change after the program was launched. ITCC have covered the shortfall as a loan to ANZTCA.</p> <p>General discussion around the content of Introductory labels to be placed inside the books. Wording was agreed, and after the new website URL is agreed labels and books will be distributed.</p>
<p>Election of Executive 2017</p>	<p>Nominations were called for the ANZTCA executive positions for 2017:</p> <p>Proposed that Andrew McKean assume the role of Chairperson. <i>Moved:</i> Greg Hughson. <i>Seconded:</i> Mike Wright. Agreed</p>

	<p>Proposed that Peter Woodham continue in the role of Secretary. <i>Moved:</i> Ricky Waters. <i>Seconded:</i> Glenda Hicks. Agreed</p> <p>Proposed that Bill Mancer continue in the role of Treasurer. <i>Moved:</i> Ricky Waters. <i>Seconded:</i> Andrew McKean. Agreed</p> <p>Proposed that Jill Shaw continue in the role of Regional Co-ordinator (North) <i>Moved:</i> Peter Woodham. <i>Seconded:</i> Mike Wright. Agreed.</p> <p>Proposed that Paul Stock continue in the role of Regional Co-ordinator (Central) <i>Moved:</i> Lyn Meinders. <i>Seconded:</i> Lisa Stuart. Agreed.</p> <p>Proposed that Lyn Meinders be appointed to the role of Regional Co-ordinator (South) <i>Moved:</i> Lisa Stuart. <i>Seconded:</i> Mike Wright. Agreed.</p> <p>Ricky Waters suggested that he continue to be the ANZTCA representative to APCANZ until mid 2017. Accepted.</p>
<p>General Business</p>	<p>Tertiary Chaplains' Awareness Day is the 1st or 2nd Sunday in March. We were asked if we wanted to continue. It was suggested that we make it a regional decision with no national date, and done in partnership with the regional boards. Ricky is to talk to ITCC.</p> <p>The introduction of a Master of Chaplaincy degree was noted. A Level 3 course is also available.</p> <p>Gifts were presented to Glenda Hicks, Spanky Moore and Ricky Waters.</p>
<p>Closing Prayer</p>	<p>The meeting was closed at 10:45AM with prayer.</p>

AGM closed at 10:45AM Thursday.24th November 2016

Chairperson: _____

Date: _____